

Regular Meeting
Martinsburg-Berkeley County Public Library Commission
5:00 p.m. – March 27th, 2025
North Berkeley Public Library

Call to order: Lakyn Ausherman, President, called the regular meeting of the Martinsburg-Berkeley County Public Library Commission to order at 5:03 p.m. in the North Berkeley Library.

Attendees:

Voting members: Lakyn Ausherman, President; Sarah Douglass, Vice Chair; Ian Gingold, Treasurer; Robert Mahaffey, Member; Alisa Mills, Secretary

Non-voting members: Gretchen Fry, MBCPL Director; Lynn Walker, Finance and Human Resource Manager

Guests: Alan Henry from Panhandle Builders; Molly Brady, North Berkeley Branch Manager

Meeting attendees took an excursion outside to see the proposed ingress/egress of the property next door. Consensus was reached that strategically placed signs, including a stop sign should prevent any potential traffic issues in the future. The meeting then continued inside the library.

Review of the March 27, 2025 Regular Meeting Minutes:

The March 27th Regular Meeting minutes were approved on a Douglass/Gingold motion and by vocal vote.

Financial Report:

The Financial Report ending February 28, 2025, presented by Lynn Walker, Finance and Human Resource Manager, was accepted, pending audit, by Gingold, seconded by Douglass, all approved by unanimous vocal vote.

Director's Report:

The director's report was presented by Gretchen Fry and will be included in the minutes.

Unfinished Business: none

New business: Funding has been made available to get new flooring for the North Berkeley Library. Tripp's BFF Flooring will be installing the flooring. A new circulation desk will also be installed with JPJ. LEDA funds will be used. Painting will be done by staff members and volunteers.

Discussion was made about more outreach to let the public know about closings and improvements to county libraries.

Douglass, Gingold and Ausherman volunteered to be on a budget committee to work with the county.

There has been no luck in finding an Owner's Representative for the library to oversee the overall HVAC project. Sarah Douglass offered to make some calls to attempt to find someone to take on this role.

A motion for MBCPL to learn more about and participate in a community coalition with the objective to coordinate common needs and strategies was made by Gingold, seconded by Aushermann. Approved unanimously by verbal consent.

The Gingold/Mahaffey motion to adjourn was approved by unanimous vocal vote, and the meeting adjourned at 5:46 PM.

Respectfully submitted,

Alisa Mills